

## The Global Alliance for Improved Nutrition

<b>Job title:</b>	Project Manager, Urban Governance for Nutrition
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<b>Classification:</b>	Project Manager, D4	<b>Direct reports:</b>	0
<b>Work location</b>	Maputo, Mozambique	<b>Travel required:</b>	Up to 30%

The Global Alliance for Improved Nutrition (GAIN) is a Swiss-based foundation launched at the UN in 2002 to tackle the human suffering caused by malnutrition. Working with both governments and businesses, we aim to transform food systems so that they deliver more nutritious food for all people. In particular, we aim to make healthier food choices more desirable, more available, and more affordable. GAIN's mission is to advance nutrition outcomes by improving consumption of nutritious and safe food for all people, especially the most vulnerable to malnutrition.

DESCRIPTION
<p><b>Overall purpose</b></p> <p>GAIN believes urban governments are essential to improving food systems and advancing nutrition. GAIN's nutrition expertise and strength in creating partnerships, especially between government and the private sector, mean that we can provide a valuable contribution to tackling urban nutrition challenges. The focus of the Urban Governance for Nutrition programme involves GAIN working with municipal governments and diverse stakeholders to develop policies and actions that help to equitably and sustainably shape urban food environments to deliver healthy diets.</p> <p>The Project Manager will assist with the development of the Urban Governance for Nutrition Programme in Mozambique. This will include management of activities under the Rebuilding Food Systems project which is improving the resilience of food systems in Mozambique from the impact of cyclones, as well as developing fundraising proposals for new projects and designing new projects.</p> <p>The Project Manager will be responsible for ensuring that the interventions led by GAIN and by its different partners are coordinated so that overall project milestones and goals are met. They will be expected to provide technical support as required.</p>
<p><b>Tasks and responsibilities</b></p> <ul style="list-style-type: none"> <li>• Responsible for the overall Urban Governance for Nutrition project management and implementation in Mozambique and timely delivery against the project plan.</li> <li>• Represent GAIN at external meetings with partners and local stakeholders when needed.</li> <li>• Lead project design, adaptation, implementation, and monitoring in line with programme strategic plans.</li> <li>• Support fundraising for new projects.</li> <li>• Foster strong collaboration with project partners responsible for implementing and technical assistance and undertake regular supervision to ensure the smooth running of the project with clear project deliverables and reporting system.</li> <li>• Ensure timely flow of project-related information between project partners, Programme Lead, Country Director and the project supervision and implementation team, as is relevant to successful project implementation.</li> <li>• Ensure that project progress is on track and to design and implements risk mitigation plans if required. This will include travel as required and agreed.</li> </ul>

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- Follow up on contract implementation including timely financial and narrative reports, disbursements and monitoring fund utilization in line with the jointly agreed deliverables.
- Responsible for the timely submission of high-quality reports, technical and financial documentation, success stories and other documents as per organizational procedure, government, and donor requirements.
- Work collaboratively with other projects and project supervision and implementation team members to ensure necessary program planning, budgeting, resource availability and that management activities function smoothly and efficiently.
- Work with the communications team to ensure effective documentation of the work being implemented.
- Perform other duties as directed by the GAIN Country Director.

### Key organisational relationships

The Project Manager will report to the Country Director and take technical direction from the Urban Governance for Nutrition Programme Lead:

- GAIN Mozambique Country Director & Mozambique country team
- GAIN Urban Governance for Nutrition Programme
- Programme Services Team, Knowledge Leadership, Communications and Finance project supervision and implementation focal points
- Key partners including government, communities, private sector, civil society organizations, donors, research institutions

## JOB REQUIREMENTS

### Competencies

- Clear and systematic thinking that demonstrates good judgement, expert problem solving and creativity
- Excellent interpersonal communication, writing and presentation skills in both English and Portuguese, with full command of MS Excel, Power Point and MS Word and Outlook.
- Ability to effectively operate within the Mozambique context, culture, language and dynamics.
- Excellent understanding of governance and the differences between the different levels of government in Mozambique
- Able to influence and work with people at all levels of seniority.
- Strong team leadership abilities with the ability to motivate and mobilize stakeholders within or outside their reporting line
- Proactive with a commitment to quality and accuracy with close attention to detail.
- Able to prioritize, multi-task, and work well under pressure.
- Reliable and enjoys working in a multi-cultural, cross functional team with a flexible and adaptable approach to work.
- Ability to work independently, without close supervision.

### Experience

- Relevant experience in project management.
- Experience working within government or at a minimum working closely with government
- Experience working with (local) government officials and donors.
- Proven experience in implementing and delivering projects (including at the community level) on time/on budget, using project management processes and tools including risk management, benefits management, financial management and quality assurance
- Experience in public health and/or nutrition is highly desirable but not essential.

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- Have a proven track record in influencing government, donors and others and working with people at high levels (e.g. Mayors, Senior Staff of Government Departments, Community leaders, Donors, Diplomatic Mission Senior staff) and track record with fundraising.
- Experience in a global, multicultural organisation preferred.

### Education

- Professional university degree in relevant area e.g. public health or nutrition, business or public administration, public policy or related field or equivalent combination of stakeholder engagement and project management work experience.
- Diploma or equivalent certification in project management or business administration is highly desirable. Preferable: PRINCE2 (Foundation and/or Practitioner), Scrum Master, Agile PM.

### Other requirements

- Excellent command of written and spoken English and Portuguese required
- Pragmatic, dynamic and autonomous person.
- Willingness and ability to travel, within and outside of Mozambique

### WHAT GAIN OFFERS

- Flexible working hours
- Friendly working environment
- Professional development opportunities