

Global Alliance for Improved Nutrition

Job Title:	Senior Associate, Program's Learning Agenda Component
-------------------	---

Classification:	Senior Associate	Direct Reports:	0
Work Location	Mozambique	Travel Required:	30%

The Global Alliance for Improved Nutrition (GAIN) is driven by the vision of a world without malnutrition. GAIN is a Swiss based foundation, operating internationally, that mobilizes public-private partnerships and provides financial and technical support to deliver nutritious foods to those people most at risk of malnutrition. The organization is delivering improved nutrition to an estimated 1 billion people in more than 30 countries, half of whom are women and children. This is achieved through nutritional products such as fortified cooking oil and flour in Africa, soy sauce in China and biscuits in India, as well as specialized products for infants and young children, and through interventions to improve the quality of food along agricultural value chains.

Description
<p>Overall Purpose:</p> <p>The Senior Associate, Program's Learning Agenda Component will provide support to Better Diets for Children and the Workplace Nutrition programs, by coordinating monitoring, researching, quality improvement and evaluation activities. This position will report to the Project Manager, Better Diets for Children, with a secondary report to the Workplace Nutrition Project Manager. The position will be based in GAINs Mozambique office, and includes occasional travel, up-to 30%.</p>
<p>Tasks and Responsibilities:</p> <p><u>Monitoring, Research and Evaluation</u></p> <ul style="list-style-type: none"> • Provide support to Better Diets for Children and the Workplace Nutrition programs, in regards to monitoring, researching, evaluation and quality improvement processes • Support Better Diets for Childerm PM stteing up the M&E component including logical frame work, theory of change, data sources, tools and studies to be implementation • Assist and support programs and respective Data Collection, Monitoring, Research, Quality Improvement and Evaluation Processes and production of knowledge products • Assist and support programs with with pilots implementation with the Monitoring, Research, Quality Improvement and Evaluation Processes, Development of monitoring and process evaluation frameworks, • Setttng up QI committees and collect baseline monitoring data • Assist projects and support with definition of support parameters for pilots interventions, of Quality Improvement and Monitoring & Evaluation guidelines and Indicators, Data Collection • During pilots implementation ensure supervision of QI cycles, monitoring, conduct process evaluation and data collection for the production of Learning products • Assist and support with communications with pilot participants Workplace Nutrition Project Managers with collection, analysis and production of Information for the respectives learning agenda and M&E components • Assist and support the programs with trouble shooting for pilots implemenation • Work with the relevant project managers to summarize and report on program monitoring data

Global Alliance for Improved Nutrition

- Assist in identifying relevant indicators and methodologies required to adequately evaluate the above-mentioned programs.
- Provide critical analysis of data and study reports and provide feedback to external consultants
- Working with the Knowledge Leadership staff and the Programme Services Team to monitor and evaluate the progress and impact of other relevant programs
- Carry out assessments on project target groups during the course of the project and apply course corrective measure where necessary
- Assisting in documenting projects results and impacts in various forms, including lessons learned, case studies, and other areas

Management

- Support PM in managing contracts and deliverables of consultants conducting case study evaluations of businesses in coordination with the project managers who head contracts and budgeting for the Better Diets for Children and Workplace Nutrition program.
- Facilitate interaction between project managers and consultants to coordinate evaluation activities, time lines, travel, identification of partners, submission documents as required to conduct the case study evaluations
- Provide support to the dissemination of findings, by coordinating presentation materials, policy briefs, and other publications.
- Provide support to the preparation and dissemination of knowledge and learning products
- Assist and support project managers with logistics and organization related to relevant activities, travel and events
- Support other GAIN programs as required

Reporting

- Review and interpret monitoring data as part of preparation for GAIN's performance and donor reports
- Support reports preparation for GAIN, donors and other partners on program activities, as needed
- Provide support to the preparation of information related to dissemination of findings, by coordinating presentation materials, policy briefs, and other publications
- Provide support to the preparation preparation of information related knowledge and learning products and respective dissemination

Key Organizational Relationships

The person will work closely with:

- Reports to Better Diets for Children and Workplace Nutrition project managers
- Works closely with other teams in the Moazambique office
- Works closely with Better Diets for Children and Workplace Nutrion teams in GAIN Geneva and London offices
- Other relevant activities may be added as identified

Global Alliance for Improved Nutrition

Job Requirements
<p>Competences (Skills and Attributes)</p> <ul style="list-style-type: none"> • Highly organized and good at multi-tasking • Able to interpret research findings and translate findings for practical application in the program. • Capacity for problem solving, resourcefulness, and flexibility. • Able to improve systems and operations for implementing evaluation research in nutrition programs. • Able to prioritize, multi-task, work independently, and work well under pressure with frequent deadlines • Proactive with a commitment to quality and accuracy with close attention to detail • Strong interpersonal and organizational skills • Willingness and ability to work in a multi-cultural, high pressure, results-driven environment • Computer literacy with excellent MS Word, MS Excel, Outlook, and PowerPoint skills
<p>Experience:</p> <ul style="list-style-type: none"> • Field research experience in Mozambique • Experience in participatory research and impact evaluation in relevant fields (public health nutrition, consumer or market research, agricultural or food economics). • Experience in development-related research. • Proven success in designing, implementing and operating Project M&E systems from project initiation to close out stages • Experience in quantitative research and analysis; experience in qualitative research and analysis a plus. • Critical analysis skills to evaluate the quality of research results and extract key learnings and effective practices from research findings
<p>Education:</p> <ul style="list-style-type: none"> • Graduate or Masters Degree in relevant areas, like Nutrition, Public Health, Economics, or equivalent work experience • Additional training in monitoring and evaluation is highly valuable and recommended
<p>Other Requirements</p> <ul style="list-style-type: none"> • Willingness and ability to travel occasionally in country. • The applicant should be a Mozambican national or have the right to work in Mozambique. • Proficiency in Portuguese and English it is a must.